April 25, 2001

Dear Colleague,

The Office for Civil Rights (OCR) of the U.S. Department of Health & Human Services, in partnership with the U.S. Department of Justice/Community Relations Service, the Alaska State Human Rights Commission and the Anchorage Equal Rights Commission invite you to a civil rights forum on Thursday, May 10, 2001 from 9:00 - 12:30 at:

>   Fairview Community Center
>   1131 East 10th Avenue
>   Anchorage, AK

This forum will highlight Nondiscrimination in provision of health and social services, and public accommodations; Communication barriers faced by persons who are disabled and persons who are limited English proficient; and Complaint/Grievance policies and procedures.

Attend if you are interested in knowing more about the following:

- What is your agency doing to ensure that persons who are limited English proficient (LEP) are able to have meaningful access to your programs and services?
- What policies and procedures does your agency have to accommodate persons who are disabled?
- Does your agency provide notification to clients of their right to request interpreters, translated materials, and other accommodations for communication?
- Does your agency have a system to receive and resolve complaints of discrimination from program clients/participants?

We will provide printed materials on the topics to be discussed. We will also allow time for questions and answers on any of the topics covered during the presentation.   Please take advantage of this rare opportunity to participate in this forum. Notify us *by May 4, 2001*, if you plan to attend and/or if you need communication assistance.

If you have questions regarding this letter, you may contact:

Faye Lynn Dow: **(800) 368-1019 ext 2293**   email: **fdow@os.dhhs.gov**
Floyd Plymouth: **(800) 368-1019 ext 2587**   email: **fplymout@os.dhhs.gov**

Sincerely,

Caroline Chang
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Office for Civil Rights/Region X

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